

ALL INDIA COUNCIL FOR TECHNICAL EDUCATION  
New Delhi

NOTIFICATION

Dated 01-07-2009

**Sub:Prevention and prohibition of Ragging in technical Institutions, Universities including Deemed to be Universities imparting technical education.**

**F.No.37-3/Legal/AICTE/2009** – In exercise of the powers conferred under Section 23 read with Section 10 (b), (g), (p) and (q) of AICTE Act, 1987, the All India Council for Technical Education, hereby makes the following Regulations:-

**1. Short title and commencement:-**

- (i) These Regulations may be called the All India Council for Technical Education (Prevention and Prohibition of Ragging in Technical Institutions, Universities including Deemed to be Universities imparting technical education) Regulations 2009.
- (ii) They shall come into force on the date of the notification.

**2. Objectives:-**

In view of the directions of the Hon'ble Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the All India Council for Technical Education,(AICTE) brings forth these Regulations.

**3. Definitions:-**

- (a) "Act" means the All India Council for Technical Education Act 1987 (52 of 1987);



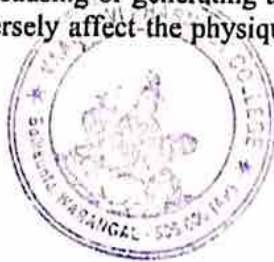
*[Handwritten Signature]*  
Principal  
Vaagdevi Pharmacy College  
Bellikunta, Warangal-505005 (T.S.)

- (b) **“Technical Institution”** means an institution of Government, Government Aided and Private (self financing) conducting the courses/programmes in the field of technical education, training and research in Engineering, Technology including MCA, Architecture, Town Planning, Management, Pharmacy, Hotel Management & Catering Technology, Applied Arts & Crafts and such other programmes and areas as notified by the Council from time to time;
- (c) **“University”** means a University defined under clause (f) of section 2 of the University Grants Commission Act, 1956 and includes an institution deemed to be a University under section 3 of that Act.
- (d) **“Academic year”** means the period from the commencement of admission of students in any course of study in the institution up to the completion of academic requirements for that particular year.
- (e) **“Head of the institution”** means the Vice-Chancellor in case of a university or a deemed to be university, the Principal or the Director or such other designation as the executive head of the institution or the college is referred.
- (f) **“Fresher”** means a student who has been admitted to an institution and who is undergoing his/her first year of study in such institution.
- (g) Words and expressions used and not defined herein but defined in the Act or in the General Clauses Act, 1887, shall have the meanings respectively assigned to them in the Act or in the General Clauses Act, 1887, as the case may be. And
- (h) All other words and expressions used herein and not defined but defined in the All India Council for Technical Education Act, 1987 (52 of 1987), shall have the meanings respectively assigned to them in the said Act;

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**What constitutes Ragging:** - Ragging constitutes one or more of any of the following acts:

- a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;



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- d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h. any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

**5. Measures for prevention of ragging:-**

It shall be mandatory for every technical Institution, University, deemed to be University imparting technical education to take following measures for prevention of ragging at such institutions.

1. The advertisement issued for admission by a technical institution, University including Deemed to be University concerned and/or the admission authority/affiliating University/State Govt./UT/Central Govt. as the case may be, shall clearly mention that ragging is totally banned and anyone found guilty of ragging and/or abetting ragging is liable to be punished.
2. The 'Prospectus' and other admission related documents shall contain directions of the Supreme Court Affiliating University/admission Authority/State Govt/Central Govt. shall make it mandatory for the institutions under their jurisdiction to compulsorily incorporate such information in their 'Prospectus'. These Regulations shall be printed in the brochure of admission/instruction booklet for candidates.
3. The application form for admission/enrolment shall have a printed affidavit, preferably both in English and Hindi and/or in one of the regional languages. The affidavit should be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.



  
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4. The application form shall also contain a printed affidavit, preferably both in English and Hindi and/or in one of the regional languages and the affidavit should be signed by the parent/guardian of the applicant to the effect that he/she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/her ward in case the latter is found guilty of ragging and/or abetting ragging.
5. The application for admission shall be accompanied by a document along with the School Leaving Certificate/Character Certificate which shall include a report on the behavioral patten of the applicant, so that the institution can thereafter keep intense watch upon the student who has a negative entry in this regard.
6. A student seeking admission to the hostel shall have to submit another affidavit along with his/her application for hostel accommodation that he/she is also aware of the law in this regard and agrees to abide by the punishments meted out if he/she is found guilty of ragging and/or abetting ragging.
7. Every technical institution, University including Deemed to be University imparting technical education shall maintain a proper record of the affidavits obtained to ensure its safe up keep thereof, including digital copies of the affidavits and such digital copy should be made available to the AICTE or to an Agency identified/nominated by AICTE.
8. The AICTE or an Agency identified/nominated for the purpose and affiliating Universities and Directorate of Technical Education of the concerned State Govt./UT shall maintain an appropriate data base of the affidavits in the digital form obtained from every student at the time of admission to the technical institutions, Universities including Deemed to be Universities imparting technical education.
9. Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of staff. Such staff member should interact individually with each member of the group on daily basis to ascertain the problems/difficulties, if any faced by the freshers in the Institution and extend necessary help.
10. Incase of freshers admitted to a Hostel it shall be the responsibility of the teacher incharge of the group to co-ordinate with the warden of the Hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged. Freshers should be lodged in a separate hostel block wherever possible and where such facilities are not available, the college/institution shall ensure that seniors' access to freshers' accommodation is strictly monitored by wardens, Security Guards and Staff.
11. Every institution should engage or seek the assistance of professional counselors at the time of admissions to counsel 'freshers' in order to prepare them for the life



  
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ahead, particularly for adjusting to the life in hostels. At the commencement of the academic session the Head of the technical Institution, University including Deemed to be University imparting technical education shall convene and address a meeting of various functionaries/agencies, like Wardens, representatives of students, parents/guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging and steps to be taken to identify the offenders and punish them suitably.

12. Every fresher admitted to the technical Institution, University including Deemed to be University imparting technical education shall be given a printed information booklet detailing when and whom he/she has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committee, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc.
13. The technical institutions, University including Deemed to be University imparting technical education through the information booklet mentioned above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.
14. The information booklet mentioned above shall also tell the freshers about their rights as bona fide students and clearly instructing them that they should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.
15. The information booklet mentioned above shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of juniors with the academic environment of the institution.
16. To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big posters (preferably with different colors for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. Some of such posters shall be of permanent nature in certain vulnerable places.
17. The technical Institution, University including Deemed to be University imparting technical education shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institutions 's resolve to ban ragging and punish those found guilty without fear or favor.
18. The technical Institution, University including Deemed to be University imparting technical education shall identify, properly illuminate and man all vulnerable locations.



  
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19. The technical Institution, University including Deemed to be University imparting technical education shall tighten security in its premises, especially at the vulnerable places. If necessary, intense policing shall be resorted to at such points at odd hours during the early months of the academic session.
20. The technical Institution, University including Deemed to be University imparting technical education shall utilize the vacation period before the start of the new academic year to launch wide publicity campaign against ragging through posters, information booklets, seminars, street plays, etc.
21. The faculties/departments/units of the technical Institution, University including Deemed to be University imparting technical education shall have induction arrangements (including those which anticipate, identify and plan to meet any special needs of any specific section of students) in place well in advance of the beginning of the academic year with a clear sense of the main aims and objectives of the induction process.
22. Mobile Phones and other communication devices may be permitted in residential areas including hostels to provide access to the students particularly freshers, to reach out for help from teachers, parents and Institution authorities.
6. **Monitoring mechanism in technical Institution, University including Deemed to be University imparting technical education:-**
- a) **Anti-ragging Committee:** Every institution University including Deemed to be University imparting technical education shall constitute a Committee to be known as the Anti-ragging Committee to be nominated and headed by the Head of the Institution, and consisting of representatives of civil and police administration, local media, Non Government Organizations involved in youth activities, representatives of faculty members, representatives of parents, representatives of students belonging to the freshers' category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of level as well as gender.
- b) It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of these Regulations as well as the provisions of any law for the time being in force concerning ragging; and also to monitor and oversee the performance of the Anti-Ragging Squad in prevention of ragging in the institution.
- c) **Anti-Ragging Squad:** Every institution University including Deemed to be University imparting technical education shall also constitute a smaller body to be known as the Anti-Ragging Squad to be nominated by the Head of the Institution with such representation as may be considered necessary for maintaining vigil, oversight and patrolling functions and shall remain mobile, alert and active at all times. Provided that the Anti-Ragging Squad shall have representation of various members of the campus community and shall have no outside representation.



  
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- d) It shall be the duty of the Anti-Ragging Squad to be called upon to make surprise raids on hostels, and other places vulnerable to incidents and having the potential for ragging and shall be empowered to inspect such places.
- e) It shall also be the duty of the Anti-Ragging Squad to conduct an on-the-spot enquiry into any incidents of ragging referred to it by the Head of the institution or any member of the faculty or any member of the staff or any student or any parent or guardian or any employee of a service provider or by any other person, as the case may be; and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action. Provided that the Anti-Ragging Squad shall conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witnesses to place before it the facts, documents and views concerning the incidents of ragging, and considerations such other relevant information as may be required.
- f) **Mentoring Cell:** Every institution shall, at the end of each academic year, in order to promote the objectives of these Regulations, constitute a Mentoring Cell consisting of students volunteering to be Mentors for freshers, in the succeeding academic year; and there shall be as many levels or tiers of Mentors as the number of batches in the institution, at the rate of one Mentor for six freshers and one Mentor of a higher level for six Mentors of the lower level.
- g) **Monitoring Cell on Ragging:-** The State Govt./UT and the affiliating University shall set up a Monitoring Cell on Ragging to coordinate with the institutions to monitor the activities of the Anti-Ragging Committees, Squads, and Mentoring Cells, regarding compliance with the instructions on conducting orientation programmes, counseling sessions, etc., and regarding the incidents of ragging, the problem faced by wardens and other officials, etc. This Cell shall also review the efforts made by such institutions to publicize anti-ragging measures, cross-verify the receipt of affidavits from candidates/students and their parents/guardians every year, and shall be the prime mover for initiating action by the University authorities to suitably amend the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti ragging measures at the level of the institution.
- h) The Monitoring Cell shall coordinate with the the institutions, universities including deemed to be universities imparting technical education to achieve the objectives of these Regulations; and the Monitoring Cell shall call for reports from the Heads of institutions in regard to the activities of the Anti-Ragging Committees, Anti-Ragging Squads, and the Mentoring Cells at the institutions, and it shall also keep itself abreast of the decisions of the Anti-Ragging Committees etc.
- i) The Monitoring Cell shall also review the efforts made by institutions to publicize anti-ragging measures, soliciting of affidavits from parents/guardians and from students, each academic year, to abstain from ragging activities or willingness to be



  
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penalized for violation; and shall function as the prime mover for initiating action for amending the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti-ragging measures at the level of the institution.

**7. Action to be taken against the Principal or the Head of the Institution/Faculty Members/Non-Teaching staff of technical institution, Universities including Deemed to be Universities imparting technical education.**

1. The Head of the Institution along with other administrative authorities should take adequate measures for prevention of ragging. Any lapse on the part of these authorities shall make them liable for criminal action for negligence of duty. The technical Institution, University including Deemed to be University imparting technical education should incorporate a clause in their letter of appointment that the Director, Faculty and other administrative Heads should ensure all possible steps for prevention of ragging in the premises of the educational institutions, and that they are liable for action, in case of non-compliance.
2. The Principal or Head of the Institution/Department shall obtain an affidavit from every employee of the Institution including teaching/non-teaching staff, contract labor employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the building, lawns etc. that he/she would report promptly any case of ragging which comes to his/her notice. A provision shall be made in the service rules for issuing certificates of appreciation to such members of the staff who report ragging which will form part of their service records.
3. Departmental enquiries shall be initiated, in addition to penal consequences against such heads of the Institution/Faculty members/non-teaching staff who display an apathetic or insensitive attitude towards complaints of ragging and would not take timely steps in the prevention of ragging and punishing those who rag.
4. The Principal or the Head of the Institution/Faculty Members/Non-Teaching staff, if found negligent in taking necessary measures for ensuring safety of students and preventing the ragging would be declared unfit for holding any post in any technical institution, University including Deemed to be University imparting technical education.

**8. Actions to be taken against students for indulging and abetting ragging in technical institutions Universities including Deemed to be University imparting technical education:-**

1. The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.



  
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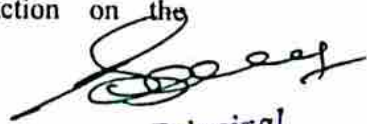
2. Every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities.
3. The Anti-Ragging Committee of the institution shall take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.
4. a) Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:-
  - (i) Cancellation of admission
  - (ii) Suspension from attending classes
  - (iii) Withholding/withdrawing scholarship/fellowship and other benefits
  - (iv) Debarring from appearing in any test/examination or other evaluation process
  - (v) Withholding results
  - (vi) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
  - (vii) Suspension/expulsion from the hostel
  - (viii) Rustication from the institution for period ranging from 1 to 4 semesters
  - (ix) Expulsion from the institution and consequent debarring from admission to any other institution.
  - (x) Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.
- b) An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
  - i. In case of an order of an institution, affiliated to or constituent part, of the University, to the Vice-Chancellor of the University;
  - ii. In case of an order of a University, to its Chancellor.
  - iii. In case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.
5. The institutional authorities shall intimate the incidents of ragging occurred in their premises along with actions taken to the Council from time to time.
- 9 **Action to be taken against the technical Institution, University including Deemed to be University imparting technical education which fail to take measures for prevention of ragging:-**



  
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1. Role of the concerned technical institutions, Universities including Deemed to be Universities imparting technical education shall be open to scrutiny for the purpose of finding out whether they have taken effective steps for preventing ragging and action taken against provision indulged and/or abetting ragging. The Council shall constitute Committees to inspect technical institutions, Universities including Deemed to be Universities imparting technical education to verify the status of anti ragging measures and to investigate specific instances of ragging and take appropriate action.
2. The technical Institution, University including Deemed to be University imparting technical education should submit an affidavit along with its compliance report submitted to AICTE annually with details of measures taken for prevention of ragging in technical institutions. The Compliance Report should also contain the details of the instances of ragging and action taken against students, and others for indulging and abetting ragging.
3. All Letters of Approval issued by AICTE such as extension of approval letters, letters issued for additional courses/increase in intake and letters issued for new technical institutions, release of grants, letters of approval issued to integrated campus, second shift etc. shall contain a specific clause of prevention of ragging.
4. The AICTE shall, in respect of any institution that fails to take adequate steps to prevent ragging or fails to act in accordance with these Regulations or fails to punish perpetrators or incidents of ragging suitably, take one of more of the following measures, namely;
  - i. No admission/Withdrawal of approval granted under section 10(k) of AICTE Act.
  - ii. Withholding any grant allocated.
  - iii. Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the AICTE.
  - iv. Informing the general public, including potential candidates for admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the AICTE, declaring that the institution does not possess the minimum academic standards.
  - v. Taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the Act for such duration of time as the institution complies with the provisions of these Regulations.
5. As regards the Universities including Deemed to be Universities imparting technical education the actions proposed to be taken such as stopping release of grants, withdrawal of approval/recognition will be sent to University Grants Commission (UGC), Ministry of Human Resource Development (MHRD), Govt. of India and the concerned State Govt./UT. The UGC, MHRD Govt. of India, and the State Govt./UT concerned shall initiate immediate action on the recommendations of the Council.



  
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**10. Duties and Responsibilities of the All India Council for technical Education:-**

- a) All India Council for technical Education, or the Central Government or the agency authorized for the purpose shall establish, fund and operate, a toll-free Anti-Ragging Helpline, operational round the clock, which could be accessed by students in distress owing to ragging related incidents.
- b) Any distress message received at the Anti-Ragging Helpline shall be simultaneously relayed to the Head of the Institution, the Warden of the Hostels, the Nodal Officer of the affiliating University, if the incident reported has taken place in an institution affiliated to a University, the concerned District authorities and if so required, the District Magistrate, and the Superintendent of Police, and shall also be web enabled so as to be in the public domain simultaneously for the media and citizens to access it.
- c) The Head of the institution shall be obliged to act immediately in response to the information received from the Anti-Ragging Helpline as at sub-clause (b) of this clause.
- d) The telephone numbers of the Anti-Ragging Helpline and all the important functionaries in every institution, Heads of institutions, faculty members, members of the anti-ragging committees and anti-ragging squads, district and sub-divisional authorities and state authorities, Wardens of hostels, and other functionaries or authorities where relevant, shall be widely disseminated for access or to seek help in emergencies.
- f) The All India Council for technical Education, the Central Government or the agency authorized for the purpose shall maintain an appropriate data base to be created out of affidavits, affirmed by each student and his/her parents/guardians and stored electronically by the institution; and such database shall also function as a record of ragging complaints received, and the status of the action taken thereon.
- g) The All India Council for technical Education, the Central Government or the agency authorized for the purpose shall make available the database to a non-governmental agency to be nominated by the Central Government, to build confidence in the public and also to provide information of non compliance with these Regulations to the Councils and to such bodies as may be authorized by the All India Council for technical Education/Central Government.

**11. The All India Council for technical Education shall take the following regulatory steps, namely;**

- a) The All India Council for technical Education shall make it mandatory for the institutions to incorporate in their prospectus, the directions of the Central Government or the State Level Monitoring Committee with regard to prohibition




  
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and consequences of ragging, and that non-compliance with these Regulations and directions so provided, shall be considered as lowering of academic standards by the institution, therefore making it liable for appropriate action.

- b) The All India Council for technical Education shall verify that the institutions strictly comply with the requirement of getting the affidavits from the students and their parents/guardians as envisaged under these Regulations.
- c) The All India Council for technical Education shall include a specific condition in the Utilization Certificate, in respect of any financial assistance or grants-in-aid to any institution under any of the general or special schemes of the All India Council for technical Education, that the institution has complied with the anti-ragging measures.
- d) Any incident of ragging in an institution shall adversely affect its accreditation, ranking or grading by National Board of Accreditation or by any other authorised accreditation agencies while assessing the institution for accreditation, ranking or grading purposes.
- e) The All India Council for technical Education shall constitute an Inter-Council Committee, consisting of representatives of the various Councils, the Non-Governmental agency responsible for monitoring the database maintained by the All India Council for technical Education/Central Government and such other bodies in higher education, to coordinate and monitor the anti-ragging measures in institutions across the country and to make recommendations from time to time; and shall meet at least once in six months each year.
- f) The All India Council for technical Education shall institute an Anti-Ragging Cell within the AICTE as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State Level Monitoring Cells and University Level Committees for effective implementation of anti-ragging measures, and the Cell shall also coordinate with the Non-Governmental agency responsible for monitoring the database maintained by the All India Council for technical Education/central Government.

(Member Secretary)



  
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**ANNEXURE II**  
**AFFIDAVIT BY PARENT/GUARDIAN**

I, Mr./Mrs./Ms. MYDAS PRABHAKAR  
(full name of Parent/Guardian)

father/mother/guardian of MYDAS ARAVIND Having been admitted to  
(full name of student with admission/registration/enrolment number)  
Vaagdevi Pharmacy college, have received a copy of the UGC  
(Name of the Institution)

Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular persued clause 3 of the regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular persued clause 7 and caluse 9.1 of the regulations and am fully aware of the penal and administrative action that is liable to be taken against in case he/she is found guilty of or a betting ragging, actively or possively, or being part of a conspiracy to promote my ward ragging.
- 4) I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, My ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this Thursday 5<sup>th</sup> day of October month of 2023 year.

M. Prabhakar  
Signature of Deponent

Name : M. prabhakar  
Address : Zafferghadh  
Tel / Mobile No. : 9392826717

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concelated or misstated therein.

Verified at Bollikurta on this the 5<sup>th</sup> Thursday of October, 2023  
(Place) (Day) (Month) (Year)



[Signature]  
Principal  
Vaagdevi Pharmacy College  
Bollikurta, Warangal-506005 (T.S)

M. Prabhakar  
Signature of Deponent

Solemnly affirmed and signed in my presence on this the Thursday 5<sup>th</sup> of October,  
(Day) (Month)

2023 after reading the contents of this affidavit.  
(Year)

**OATH COMMISSIONER**

**ANNEXURE II**  
**AFFIDAVIT BY PARENT/GUARDIAN**

I, Mr./Mrs./Ms. JRELA BABU  
(full name of Parent/Guardian)

father/mother/guardian of JRELA Babu Having been admitted to  
(full name of student with admission/registration/enrolment number)  
Vaagdevi Pharmacy College, have received a copy of the UGC  
(Name of the Institution)

Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular persued clause 3 of the regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular persued clause 7 and caluse 9.1 of the regulations and am fully aware of the penal and administrative action that is liable to be taken against in case he/she is found guilty of or a betting ragging, actively or possively, or being part of a conspiracy to promote my ward ragging.
- 4) I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, My ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this Thursday 5<sup>th</sup> day of October month of 2023 year.

  
Signature of Deponent

Name : J. Babu  
Address : Bhupali Pally  
Tel / Mobile No. : 8555889262


**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concelated or misstated therein.

Verified at Bollikonta on this the 5<sup>th</sup> Thursday of October, 2023  
(Place) (Day) (Month) (Year)



  
Principal  
Vaagdevi Pharmacy Coll<sup>n</sup>  
Bollikonta, Warangal-506002, A.P.

  
Signature of Deponent

Solemnly affirmed and signed in my presence on this the Thursday 5<sup>th</sup> of October  
(Day) (Month)  
2023 after reading the contents of this affidavit.  
(Year)

**OATH COMMISSIONER**



**ANNEXURE II**  
**AFFIDAVIT BY PARENT/GUARDIAN**

I, Mr./Mrs./Ms. Baikani (Nagashruthi) Kishor  
(full name of Parent/Guardian)

father/mother/guardian of Baikani Nagashruthi  
(full name of student with admission/registration/enrolment number)  
Vaagdevi pharmacy college  
(Name of the Institution), have received a copy of the UGC

Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular persued clause 3 of the regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular persued clause 7 and caluse 9.1 of the regulations and am fully aware of the penal and administrative action that is liable to be taken against in case he/she is found guilty of or a betting ragging, actively or possively, or being part of a conspiracy to promote my ward ragging.
- 4) I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, My ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this Thursday 5<sup>th</sup> day of October month of 2023 year.

Kishore  
Signature of Deponent  
Name : B. Nagashruthi  
Address : Rudragudem  
Tel : / Mobile No. : 809110791

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concelated or misstated therein.

Verified at Bollikunta on this the Thursday 5<sup>th</sup> of October, 2023  
(Day) (Month) (Year)



[Signature]  
Principal  
Vaagdevi Pharmacy College  
Bollikunta, (T.S)

Kishore  
Signature of Deponent

Solemnly affirmed and signed in my presence on this the Thursday of October,  
2023 after reading the contents of this affidavit.  
(Year) (Day) (Month)

**OATH COMMISSIONER**

**ANNEXURE II**  
**AFFIDAVIT BY PARENT/GUARDIAN**

I, Mr./Mrs./Ms. PENTI NAGESHWAR RAO  
(full name of Parent/Guardian)

father/mother/guardian of PENTI JHANSI Having been admitted to  
(full name of student with admission/registration/enrolment number)  
Vaagdevi pharmacy College., have received a copy of the UGC  
(Name of the Institution)

Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular persued clause 3 of the regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular persued clause 7 and caluse 9.1 of the regulations and am fully aware of the penal and administrative action that is liable to be taken against in case he/she is found guilty of or a betting ragging, actively or possively, or being part of a conspiracy to promote my ward ragging.
- 4) I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, My ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this Thursday 5th day of October month of 2023 year.

P. Nageshwar Rao  
Signature of Deponent

Name : P. Nageshwar Rao  
Address : Kharimam  
Tel / Mobile No. : 9082306971

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concelated or misstated therein.

Verified at Bolikunta on this the Thursday 5th of October, 2023  
(Place) (Day) (Month) (Year)



[Signature]  
Principal  
Vaagdevi Pharmacy Collc  
Bolikunta, Warangal-506005 (T.S)

P. Nageshwar Rao  
Signature of Deponent

Solemnly affirmed and signed in my presence on this the Thursday 5th of October,  
(Day) (Month)

2023 after reading the contents of this affidavit.  
(Year)

**OATH COMMISSIONER**



Date: 24/08/2023  
Warangal.

To,  
The principal sir,  
Vaagdevi pharmacy college,  
Bollikunta,  
Warangal.

Subject: Requesting for clean maintainance of washrooms.

Respected sir,

I am Gundala, Manisha, Hall ticket no: 21EDIR0044.  
studying B.pharmacy 4<sup>th</sup> year. Wash rooms are not  
cleaning properly. So, requesting you to appoint a  
worker to clean the washrooms.

Thanking you sir.

Yours obediently  
Gundala. Manisha  
B pharmacy 4<sup>th</sup> year.  
21EDIR0044.

  
24/8/23

Date: 20/12/23  
Warangal,

To,  
The principal sir,  
Vaagdevi pharmacy college,  
Bollikunta,  
Warangal,

Subject :- Requesting to increase no. of Dustbins.

Respected sir,

I'm K. Nandhini, Hall ticket 21EDIR0003,  
studying B. pharmacy 4<sup>th</sup> year. Requesting to providing  
number of Dustbins to college campus. So, requesting  
you to appoint immediately.

Thanking you sir.

Yours obediently,  
K. Nandhini,  
B. pharmacy 4<sup>th</sup> year  
21EDIR0003.



  
Principal  
20/12/23  
Vaagdevi Pharmacy College  
Bollikunta, Warangal-506005 (T.S)



Date :- 12/10/23  
Warangal,

To,

The principal sir,  
Vaagdevi pharmacy college,  
Bollikunta,  
Warangal,

Subject :- Requesting to provide projectors to each class room.

Respected sir,

I am G. Manikanta, Hall ticket no: 21EDIR0016  
Studying B. pharmacy 4<sup>th</sup> year. In our college less projectors  
are there, so, please requesting to provide projectors to  
-Every class room.

Thanking you sir

Yours obediently  
G. Manikanta  
B. pharmacy 4<sup>th</sup> year  
21EDIR0016



*G. Manikanta*  
12/10/23

Principal  
Vaagdevi Pharmacy College  
Bollikunta, Warangal-506005 (T.S)

Date: 19/06/2023.  
Warangal.

To,  
The principal sir,  
Vaagdevi pharmacy college,  
Bollikunta,  
Warangal,

Subject: Requesting to arranging a sports club in  
the college.

Respected sir,

I am B. Abhimaya. Hall ticket no. 24 EDIT0002  
studying pharm. D 1<sup>st</sup> year. As sports is an  
important activity in education. A popular  
saying "All work and no play makes Jack a dull  
Boy". Sports club would be a source of motivatio  
-n for everyone. So, please arranging a sports  
club in the college.

Thanking you sir,

your's obediently


B. Abhimaya,

pharm. D. 1<sup>st</sup> year.

Hall. no:

24 EDIT0002.



  
Principal  
Vaagdevi Pharmacy College  
Bollikunta, Warangal-506005 ( )





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KHAMMAM ROAD, BOLLIKUNTA, KHILA WARANGAL (MANDAL), WARANGAL - 506005, TELANGANA STATE

# SHE TEEMS

## CONTACT NUMBERS

8712685270 - SI SIR

8712685142 - CI SIR

8712685257 - CP SIR

*S.B.*  
*[Signature]*  
15/12/23



*[Signature]*  
Principal  
Vaagdevi Pharmacy College  
Bollikunta, Warangal 506005





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**Prohibition of Ragging in Educational Institutions**

**Salient Features**  
 Ragging within or outside any educational institution is Prohibited.  
 Ragging means doing an act which causes or is likely to cause Insult or Annoyance or Fear or Apprehension or Threat or Intimidation or outrage of modesty or injury to a student.

Salient Features	Imprisonment upto	Fine upto
Teasing, Embarrassing and Humiliation	10 days	Rs. 1,000/-
Assaulting or using criminal force or criminal intimidation	10 days	Rs. 2,000/-
Wrongfully restraining or confining or causing hurt	10 days	Rs. 5,000/-
Causing grievous hurt, kidnaping or rape or committing unnatural offence	10 days	Rs. 10,000/-
Causing death or abetting suicide	10 days	Rs. 20,000/-



*[Signature]*  
 Principal  
 Vaagdevi Pharmacy College  
 Bollikunta, Warangal-506005





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*[Signature]*  
Principal  
Vaagdevi Pharmacy Col.  
Bollikunta, Warangal 506005 (T.S.)



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ANNUAL REPORT 2023-24

Activities Grievance Redressal Committee

Vaagdevi Pharmacy College, Bollikunta

The Grievance Redressal committee meeting for the academic year 2023-24 was held on 24th January 2024 at 2 pm.

The agenda of meeting was to discuss about the grievances/suggestions received by students for academic year 2023-24 and to discuss about the ways to resolve the Grievances.

The details are given below. Grievance / Suggestion Remarks

- 1) Number of dust bins were increased
- 2) projectors were repaired
- 3) Sports activity were increased
- 4) Washroom were maintained properly



Principal  
Vaagdevi Pharmacy College  
Bollikunta, Warangal-506005 (T.S)





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### 5.1.5 Online grievance link of VAAGDEVI PHARMACY COLLEGE

<https://www.vaagdevipharmacycollege.com/grievance.html>

vaagdevipharmacycollege.com/grievance.html

Home • About Us • Mandatory Disclosures • Academics • Committees • Facilities • Library • Achievements • Department • Extension Activities • Infrastructure  
Faculty • Alumni • NAAC • IQAC • Examination Cell • Academic Planning & Monitoring • Grievance

### Enquiry Form

Registered No

Phone Number

Email

Subject

Message

Submit



*[Signature]*  
Principal  
Vaagdevi Pharmacy College  
Bollikunta, Warangal (T.S)



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**KHAMMAM ROAD, BOLLIKUNTA, KHILA WARANGAL (MANDAL), WARANGAL - 506005, TELANGANA STATE**

### DISCIPLINARY CONTROL RULES

Vaagdevi Pharmacy College aims to provide an environment where there are no barriers to student success and progression. If a student's behaviour prevents others from feeling safe, secure, respected and able to learn effectively then this may result in disciplinary action. The purpose of this policy is to ensure that all instances of student misconduct are dealt with fairly and consistently and provide a clear procedure to guide both staff and students.

### ANTI-RAGGING COMMITTEE


The students convicted of an offence under section 4 of Telangana Prohibition Act, (Act 26 of 1997) and it is also punishable under various provisions of the Indian Penal Code, 1860. The Regulators of higher education like UGC and AICTE have also noted promptly by making the necessary Rules and Regulations to curb the menace of ragging in all the educational institutions.

Its body at Institutional level has to establish measures for Prohibiting, Preventing and Punishing Activities of Ragging menace within and outside the campus in accordance with UGC Regulations, Supreme Court Directives and State Act. It is responsible for taking against those found guilty of ragging and or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

### Composition of Anti-Ragging Committee

The College has constituted a Committee as the Anti-Ragging Committee headed by the Principal of the Institution, and a diverse mix of faculty, senior students to avoid any form of conflict that could take the ugly form of ragging



  
**Principal**  
**Vaagdevi Pharmacy College**  
**Bollikunta, Warangal-506005 (T.S)**





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**KHAMMAM ROAD, BOLLIKUNTA, KHILA WARANGAL (MANDAL), WARANGAL - 506005, TELANGANA STATE**

### Functions of Anti-Ragging Committee

1. To ensure compliance with the provision of these regulations and any law for the time being in force concerning ragging and to deal and act promptly with the incidents of ragging brought to its notice.
2. To keep tabs on the happening of events related to, in Campus or Off- campus or other designed places in the premises
3. To conduct such enquiry observing a fair and transparent procedure and the principles of natural justice and after giving adequate opportunity to the student or students accused of ragging and other witness to place before it the facts, documents and views concerning the incident of ragging and considering such other relevant information as may be required.
4. To monitor and observe in the functions and performance of the Anti-Ragging committee in prevention and curbing or ragging in the institution.
5. To conduct an on-the-spot enquiry into any incident of ragging referred to it by the Head of the Institution or any member of the Faculty or any member of the Staff or any student or any parent or guardian or any employee of a service provider or any other person, as the case may be: and the enquiry report along with recommendations shall be submitted to the Anti-Ragging Committee for action under clauses (a) of Regulation 9.1 of UGC.
6. Also to monitor the welfare of fresh students outside the campus.
7. To be vigilant at all hours including at odd hours all around the campus and other places vulnerable to incidents of, and having the potential of ragging and shall be empowered to inspect such places.



  
Principal  
Vaagdevi Pharmacy College  
Bollikunta, Warangal-506005 (T.S)



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### Administrative Action in the event of Ragging

The Institution shall punish the student found guilty of ragging after following the procedure and in the manner prescribed herein under:

1. The Anti-Ragging Committee of the Institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Committee.
2. The Anti-Ragging Committee depending on the nature and gravity of the guilt will follow up the punishment based on the committee's decision.
3. Further the Institution can refer to the Affiliating University to act according to the UGC Regulations and State Act on curbing the menace of ragging

### Punishments

- As per the Supreme Court judgment on ragging in the Colleges, the following actions will be taken on those students who indulge in ragging Withholding of scholarships, fellowships & results
- Debarring from representation in events and appearing for tests/examinations and also consequent admission to any other institution
- Withdrawing benefits like travel concessions and campus selections
- Suspension or expulsion from hostel or mess and also attending classes
- Cancellation of admission or rustication from the Institution
- Registration of FIR against the accused and Prosecution under the Indian Penal Code, 1860.



  
Principal  
Vaagdevi Pharmacy College  
Bollikunta, Warangal-506005 (T.S)





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**KHAMMAM ROAD, BOLLIKUNTA, KHILA WARANGAL (MANDAL), WARANGAL - 506005, TELANGANA STATE**

### ANTI SEXUAL HARASSMENT CELL

As per the Supreme Court Judgment and guidelines issued in the year 1997 to provide for the effective enforcement of the basic human right of gender equality and guarantee against sexual harassment and abuse, more particularly against sexual harassment at work places, the University Grants Commission (UGC) has issued circulars since 1998, to all the universities, advising them to establish a permanent cell and a committee and to develop guidelines to combat sexual harassment, violence against women and ragging in colleges and universities. Keeping the above guidelines in mind the institution has constituted a women protection cell & women welfare association against Sexual Harassment.

#### Vision

To provide congenial environment of gender equality and against sexual harassment for the well-being of the staff and students.

#### Mission

- To promote awareness among students about gender justice and harmonious coexistence through campaigns and other awareness programs.
- To constitute panel / committee for redressal of grievances relating to sexual harassment.

#### Objectives

- To develop guidelines and norms for policies against sexual harassment
- To develop principles and procedures to combat sexual harassment
- To work out details for the implementation these policies.
- To prepare a detailed plan of actions, both short and long term
- To organize gender sensitization awareness program.
- To deal with cases of discrimination and sexual harassment in a time bound manner, aiming at ensuring support services to the victimized



  
Principal  
Vaagdevi Pharmacy College  
Bollikunta, Warangal-506005 (T.S)



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**KHAMMAM ROAD, BOLLIKUNTA, KHILA WARANGAL (MANDAL), WARANGAL - 506005, TELANGANA STATE**

The cell considers sexual harassment to include unwelcome sexually determined behavior whether directly or by implication such as

- A demand or request for sexual favours
- Sexually coloured remarks.
- Showing of pornography.
- Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

The following issues also come under the purview of the committee

- Evc-teasing
- Unsavory remarks.
- Jokes causing or likely to cause discomfort or embarrassment.
- Gender-based insults or sexist remarks.
- Unwelcome sexual overtone in any manner such as over telephone (obnoxious telephone calls) and the like.
- Touching or brushing against any part of the body and the like.
- Displaying of pornographic or other offensive or derogatory pictures, cartoons, pamphlets or sayings.
- Forcible physical touch or molestation

### **GRIEVANCE AND REDRESSAL**

The Grievance and Redressal Cell desires to promote and maintain a conducive and unprejudiced environment for its stakeholders. It attends to the grievances and complaints registered by anyone with regard to the activities of the Institution, and in particular, those made by students. The Cell ensures effective solution to the grievances, using a fair approach.

The Grievance and Redressal Cell enables the students to express their grievances by initiating and following the grievance procedure in accordance with the rules and regulations of the College. The cell meets periodically, examines the nature and pattern of the grievances and redresses it accordingly.



**Principal**  
**Vaagdevi Pharmacy College**  
**Bollikunta, Warangal-506005 (T.S)**





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**KHAMMAM ROAD, BOLLIKUNTA, KHILA WARANGAL (MANDAL), WARANGAL - 506005, TELANGANA STATE**

### Objectives

1. To develop an organizational framework to resolve grievances of the students and other stakeholders.
2. To ensure effective solution to the stakeholders' grievances with an impartial and fair approach
  - To investigate the reason of dissatisfaction.
  - To enlighten the students on their duties and responsibilities.

### Grievance and Redressal Cell Composition

- Principal
- Vice-Principal
- Grievance and Redressal Coordinator
- Member
- Member
- Non-teaching Staff Member
- Students

### Functions of the Grievance and Redressal Cell

1. Provides information about the Cell's objectives and mode of operation through the website and handbook.
2. Informs students of the process for registering of grievances in the Induction Programs.
3. Acknowledges and Analyzes the grievances.
4. Seeks a solution through decision-making process
5. Reports the grievances and records how they were redressed.
6. The procedures made known through the Hand-book, given to each student at the beginning of every academic year, and also in the Value Education classes taken by the Class-in Charge teachers.

**Principal**  
**Vaagdevi Pharmacy College**  
Bollikunta, Warangal-506005 (T.S)





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### Procedures

The Grievance and Redressal Cell shall receive and redress the grievances of the following issues:

- Academic issues pertaining to teaching, learning and evaluation activities.
  - Student-teacher, student-student grievances
  - Grievances related to library, canteen and IT services.
  - Grievances related to sports, cultural
  - Grievances related to behavior of stakeholders
1. The grievances shall be redressed depending on the nature of the grievance. The Grievances are invited through suggestion boxes provided in each floor of the building.
  2. Department level counseling is offered where the matter can be resolved
  3. Grievances pertaining to academic and internal evaluation shall be redressed at individual/faculty /HOD/ principal level.
  4. For other grievances that require review shall be redressed by receiving written and signed application.
  5. As soon as the application is received the Redressal Committee shall review the complaint and invites both the parties for discussion. The outcome of the discussion is reported to the Principal for further action to be taken.

### **Redressal of Grievances**

The grievances are redressed at the earliest by issuing warning letter, memo and reformation remedies. Priority is given according to the urgency of the complaint. In all cases the aggrieved is informed of the measures taken. Checks in the system are introduced to ensure there is no repetition of the same complaint. All the grievances concerning to women harassment and ragging shall be dealt by the respective committees as per the prescribed procedures.



  
**Principal**  
**Vaagdevi Pharmacy College**  
**Bollikunta, Warangal-506005 (T.S)**





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### INTERNAL COMPLAINTS COMMITTEE

Both formal and informal feedback are collected from students, and utilized in improving student experience in the institution in several ways.

- Student feedback on teachers is collected semester wise and teachers are given a consolidated report of the same. Teachers also collect feedback on classes informally
- Services which included seeking suggestions. The complaints and suggestions are forwarded to the Principal for suitable action and many corrective measures will be taken wherever possible.
- Students may drop their feedback, problems or grievances in the general suggestion box and the concerned authorities aid in resolving the issue.
- College has a separate examination grievance redressal cell, a malpractice committee, an admission grievance cell, an anti-sexual-harassment cell and an anti ragging cell. The details of the committee members are available on the website and college handbook.
- The student grievance redressal cell has been functioning for several years. Faculty members of the cell.
- Students can express their grievance in writing to the members who convene a meeting to address the issue. A complaint box is kept to receive grievances, if any.
- Students also meet their mentors and counselors and get their problems addressed, separately first and then together, if required.
- When student feedback was collected on campus services, the complaints appeared to be related to infrastructure constraints and some related to the library, which have been attended to.
- A limitation to this mechanism is that the requirement of providing complaints in writing often discourages students from following up. Therefore the problem is better addressed by mentors, discipline committee convenor and senior faculty. If serious issues are identified, the concerned teacher or other persons involved are informed along with the Principal.
- The team of counselors on campus helps and supports our students. Their conversations, issues and feedback are kept anonymous and needful is done to resolve the issues.



**Principal**  
**Vaagdevi Pharmacy College**  
Bollikunta, Warangal-506005 (T.S)



Viswambhara Educational Society  
**VAAGDEVI PHARMACY COLLEGE**  
AUTONOMOUS



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**KHAMMAM ROAD, BOLLIKUNTA, KHILA WARANGAL (MANDAL), WARANGAL - 506005, TELANGANA STATE**

**Powers of the committee**

1. The committee shall have the power to summon witnesses and call for documents or any information from any student
2. If the committee has the reason to believe that a student is capable of furnishing relevant documents of information if it may direct such person to produce such documents or information by serving a notice in writing on that person, summoning the person, or calling for such documents or information at such place and within such time may be specified in the written notice.
3. Where any relevant document or information is recorded or stored by means of a mechanical, electronic or other device, the committee shall have the power to direct the same in writing to be produced.
4. The committee shall have the power to recommend the action to be taken against any person found guilty
  - a. Sexually harassing the complainant
  - b. Retaliating against/victimizing the complainant or any other person before it and
  - c. Making false charges of sexual harassment against the accused person.

**Functions of the committee Preventive steps.**

1. To facilitate a safe environment that is free of sexual harassment
2. To provide behaviors that creates an atmosphere that ensures gender equality and equal opportunities

**Remedial steps**

1. To ensure that the mechanism for registering complaints is safe, accessible and sensitive
2. To take cognizance of complaints about sexual harassment, conduct enquiries, provide assistance and redressal to the victims and take action against the harasser, if necessary
3. To make arrangements for appropriate psychological, emotional and physical support in the form of counseling, security and other assistance to the victim if so desires



  
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**Procedure to be followed by the committee**

- The Committee shall meet as and when any complaint is received by it. Complaint may be received by any member of the committee.
- The Committee may direct the complainant to prepare and submit a detailed statement of incidents if the written complaint lacks exactness and required particulars, within a period of two days from such direction or such other time period that the Committee may decide.
- The Committee shall direct the accused students to prepare and submit a written response to the complaint / allegations within a period of four (4) days from such direction or such other time period as the Committee may decide.
- Each party shall be provided with a copy of the written statement(s) submitted by the other.
- The party against whom the document / witness is produced shall be entitled to challenge / cross-examine the same.
- The Committee shall sit on a day-to-day basis to record and consider the evidence produced by both parties.
- As far as practicable, all proceedings of the Committee shall take place in the presence of both parties.
- Minutes of all proceedings of the Committee shall be prepared and duly signed by the members of the Committee.
- The Committee shall make all Endeavours to complete its proceedings within a period of seven (7) days from the date of receipt of complaint.
- The Committee shall record its findings in writing supported with reasons and shall forward the same with its recommendations, to the Principal, within a period of five (5) days from completion of the proceedings before it. In case the Committee finds that the facts disclose the commission of a criminal offence by the accused person, this shall be specifically mentioned in the Committee's report.



  
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- If, in the course of the proceedings before it, the Committee is satisfied that a prima facie case of sexual harassment is made out against the accused student and that there is any chance of the recurrence of any such action, or that it is required to do so in the interests of justice, it may, on the request of the complainant or otherwise, disciplinary action could be initiated in the form of:-
  - a. Warning
  - b. Written Apology
  - c. Bond of good behavior
  - d. Adverse remarks in the confidential report
  - e. Suspension
  - f. Dismissal
  - g. Any other relevant mechanism
- If, in the course of the proceedings before it, the Committee is satisfied that any person has retaliated against / victimized the complainant or any person assisting the complainant as a result of the complaint having been made or such assistance having been offered, the Committee shall report the same in writing, to the Principal, with reasons and with recommendations of the action to be taken against such person.
- If, at the culmination of the proceedings before it, the Committee is satisfied that the complainant has knowingly brought false charges of sexual harassment against any person, it shall report the same in writing to the Principal/Management, with reasons and with recommendations of the action to be taken against such person.

**Principal**  
**Vaagdevi Pharmacy College**  
Bollikunta, Warangal-506005 (T.S)







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**STUDENTS RELATED ISSUES**

Students who join Vaagdevi Pharmacy College shall follow certain disciplinary rules of conduct. The Code of Conduct of the students are made known through the College Website, hand book and on various platforms.

***It shall be the responsibility of the students***

1. To behave and conduct themselves in the Institution Campus, hostels and premises in dignified and courteous manner and show due respect to the authorities, teachers and employees.
2. The students should behave politely and respectfully. They should abide by the rules and regulations stipulated by the College, from time to time.
3. Attendance is taken every period and also subject-wise. The students are expected to have a minimum of 75% attendance. On medical grounds, on the specific recommendations of the Principal, may condone the deficiency in attendance to the extent of 10%, subject to the submission of medical certificates. The students shall follow the rules of UGC and JNTUH with regard to attendance, examinations and promotions.
4. Students on leave should submit a leave letter to the class In-charge lecturer, duly signed by parent and Principal.
5. Students should be regular, punctual to the classes, attend seminars and other academic activities.
6. The students are expected to safeguard the property of the college.
7. It is the responsibility of the students to take care of their belongings. The college is not responsible for any loss of valuables.
8. The students are expected to carry their Identity Card all the time and they should be ready to produce it at any time, when required by the college authorities



  
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9. Any kind of demonstration that restricts the freedom of the members of the college or disrupts any activity in the college is forbidden. Groups of any kind that disturb the harmony is not permitted.
10. The Student should make optimum use of the learning resources and other support services available in the institution.
11. Students are expected to wear uniform of the college.
12. Students are not permitted to use mobile phones in the Examination Halls, etc.
13. Unauthorized entry of outsiders into the campus is strictly prohibited. Without specific permission of the authorities, students shall not bring outsiders to the Institution and Campus.
14. No one shall get, distribute or circulate unauthorized notices, pamphlets, leaflet, etc. within the Campus. The possession, distribution or exhibition of any item by any means which is obscene, is prohibited within the Campus or on any property owned/ managed by the Institution
15. No student shall collect money, either by force or by request, from anyone on the campus. Rash or negligent driving of vehicles in the Campus premises is prohibited.
16. No student shall enter or leave the classroom when the session is on, without the permission of the teacher.
17. Any case of criminal activity or violation of law and order in the Campus will be reported to the police.
18. Students shall use only the waste bins for dispensing dry and wet waste materials within the Campus including classrooms, hostels, offices and canteen.
19. Any conduct which leads to lowering of the esteem of the Institution is prohibited.



  
Principal  
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**Disciplinary Code:**

Any student exhibiting prohibited behavior mentioned in this code shall be subjected to any of the following disciplinary sanctions. Any student who is persistently insubordinate, who is repeatedly or willfully mischievous, who is guilty of fraud or mal practice in connection with examinations, in the opinion of the authorities will be removed from the rolls Committee Annuity Committee Grievance and Redressal Cell shall make an enquiry and want the report to the Disciplinary committee. . The principal shall decide the action to be taken.

1. **Minor Sanctions - Tendering Apology:** The student engaged in any prohibited behavior may be asked to tender an apology for her act, undertaking that she shall not indulge in such or any of the prohibited behavior, in future.

2. **Major Sanctions**

**Suspension:** A student may be suspended from the Institution for violation of any of the provisions of this Code. The period of suspension and conditions, if any, shall be clearly indicated in the communication addressed to the student. The student shall lose her attendance for the suspended period.

**Expulsion:** This is the extreme form of disciplinary action and shall be resorted to only in cases where stringent action is warranted. Expulsion is the permanent dismissal of a student from the Institution. Such a student will not be eligible for readmission in the Institution.

Principal  
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**COMPLAINT FORM**

Name	
Class	
Victim (in case of 3 <sup>rd</sup> party reporting the complaint)	
Contact Number	
Mail ID	
Accuser	
Class (of accuser)	
Compliant	
Time	
Date	
Signature	



  
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**KHAMMAM ROAD, BOLLIKUNTA, KHILA WARANGAL (MANDAL), WARANGAL - 506005, TELANGANA STATE**

5. Causing death or abetting suicide. Imprisonment upto 10 years and fine upto Rs.50,000/-
1. A student convicted of any of the above offences, will be dismissed from the college.
2. A student imprisoned for more than six months for any of the above offences will not be admitted in any other colleges.
3. A Student against whom there is prima-facie evidence of ragging in any form will be suspended from the college immediately.
4. The full text of Act 26 is placed in the College / Library



  
Principal  
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**UNDERTAKING**

1. I, \_\_\_\_\_ s/o d/o Mr./Mrs./Ms. \_\_\_\_\_, having been admitted to \_\_\_\_\_, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the Regulations) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared on \_\_\_\_\_

Signature of deponent

Name:

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ on \_\_\_\_\_

Signature of deponent



  
Principal  
Vaagdevi Pharmacy College  
Bollikunta, Warangal-506005 (T.S)





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KHAMMAM ROAD, BOLLIKUNTA, KHILA WARANGAL (MANDAL), WARANGAL - 506005, TELANGANA STATE

**UNDERTAKING**

1. I, Mr./Mrs./Ms. \_\_\_\_\_ father/mother/guardian of \_\_\_\_\_  
Having been admitted to \_\_\_\_\_, have received a  
copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational  
Institutions, 2009, (hereinafter called the Regulations), carefully read and fully  
understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the regulations and am aware as to what  
constitutes ragging
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and  
am fully aware of the penal and administrative action that is liable to be taken against  
me in case I am found guilty of or abetting ragging, actively or passively, or  
being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that My ward will not indulge in any behavior  
or act that may be constituted as ragging under clause 3 of the Regulations. My ward  
will not participate in or abet or propagate through any act of commission or  
omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to  
clause 9.1 of the Regulations, without prejudice to any other criminal action that may  
be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any  
institution in the country on account of being found guilty of, abetting or being part of  
a conspiracy to promote, ragging; and further affirm that, in case the declaration is  
found to be untrue, I am aware that my admission is liable to be cancelled.

Declared on \_\_\_\_\_

Signature of deponent  
Name:

**VERIFICATION**

Verified that the contents of this affidavit are true to the best of my knowledge and no  
part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at \_\_\_\_\_ on \_\_\_\_\_

Signature of deponent

Principal  
Vaagdevi Pharmacy College  
Bollikunta, Warangal-506005 (T.S)



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**VAAGDEVI PHARMACY COLLEGE**

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KHAMMAM ROAD, BOLLIKUNTA, KHILA WARANGAL (MANDAL), WARANGAL- 506 005, TELANGANA STATE, INDIA



No.VPC/ICC/JNTUH/2024

Date: 02/02/2024

**ORDERS**

The following are appointed for Internal complaints committee (ICC) and they are directed to follow the precautionary measures for prevention, prohibition and safety and security of girls and women in the college. The tenure of the committee is for three years from the date of issue of these orders.

SL.NO.	NAME	DESIGNATION	CONTACT NO.&EMAIL
1.	Dr. Farmiza Begum Associate Professor	Presiding Officer/Chairman	8801202916 Farmizasayed@gmail.com
2.	Mrs. P. Anitha Assistant Professor	Member	9676686422 anithapotharaju@gmail.com
3.	Ms. C. Jaya Lakshmi Psychologist & counselor	Member	9052322255 Jayalakshmi_c@vaagdevi.edu.in
4.	Mrs. K. Supraja Assistant Professor	Member	7981368018 kokkondasudha@gmail.com
5.	B. Sneha B. Pharmacy IV Year student	Member	Vaagdevireedy @gmail.com
6.	Zakeer Hussain Office	Member	9704735501 zakir4309@gmail.com

PRINCIPAL

Principal

Vaagdevi Pharmacy College

Bollikunta, Warangal-506005 (T.S)

C.C ; 1. All the heads of the departments (with a request to circulate among the Bollikunta students)

2. All the members of the committee

3. All notice boards/website.



Principal  
Vaagdevi Pharmacy College  
Bollikunta, Warangal-506005 (T.S)



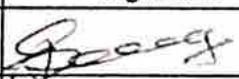

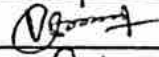


# VAAGDEVI PHARMACY COLLEGE

BOLLIKUNTA, WARANGAL

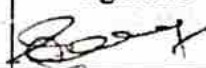

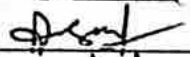


## ORDER

It is for the information of Students & Staff of our Institution that the following Anti Ragging Squad, Vigilance & Disciplinary Committee is constituted to look into complaints, of alleged discrimination of students, Harassment and victimization, including sexual harassment, any other students related etc to be resolved.. The tenure of the committee is until further orders.


### Vigilance & Disciplinary Committee Members:-

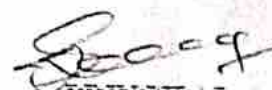
S.No	Name of the Faculty	Designation	Cell Number	Signature
1	Prof .G.Kamal Yadav Principal	Chairman	7799096969	
2	Dr. Ch. Srinivas Asso.Prof	Convener	9618810739	
3	Mr. R. Vijay Kumar	Member	9177406803	
4	Mrs. M. Swetha	Member	8801215650	
5	Mrs. D. Shireesha	Member	9703522274	

### Anti- Ragging Squad & Help Desk :

S.No	Name of the Faculty	Designation	Cell Number	Signature
1	Prof .G.Kamal Yadav	Principal	7799096969	
2	Dr. P. Srikanth	Convener	9959122341	
3	Mr. Md. Asif	Physical Director	8555942747	
4	Mr. B. Chander	Asst. Prof	8978587271	
5	Mr. K. Sridhar	Librarian	9848414109	



  
Principal  
Vaagdevi Pharmacy College  
Bollikunta, Warangal 506005 (T.S)

  
PRINCIPAL  
Principal  
Vaagdevi Pharmacy College  
Bollikunta, Warangal-506005 (T.S)



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KHAMMAM ROAD, BOLLIKUNTA, KHILA WARANGAL (MANDAL), WARANGAL- 506 005, TELANGANA STATE, INDIA



No. VPC/ JNTUH/2023/

Date: 10-08-2023

To  
The Registrar,  
Jawaharlal Nehru Technology University,  
Kukatpally, Hyderabad.

Respected Sir,

Sub: Vaagdevi Pharmacy College – Constitution the College Anti- Ragging Committee-  
Vigilance and Disciplinary Committee – Reg.

In response to your instruction, we have conducted a staff meeting at Principal Chamber and discussed about all views of ragging and necessity of institution Anti-Ragging Cell, Squad and Other Disciplinary Committees so far, vide reference cited above, as a result we decided to constitute the committees and procedure as per the UGC guidelines.

In views of the above, the principal is pleased to nominate the faculty and students as members of Anti – Ragging committees.

With Regards

Principal

Principal

**Vaagdevi Pharmacy College**  
Bollikunta, Warangal-506005 (T.S)

Encl: Details of the Committee.

Copy to:

1. The Director UAAC, JNTU Hyderabad.
2. The Secretary cum Correspondent, PCI, New Delhi.
3. The Sub inspector – PS Mamnoor, Warangal
4. The Chief Administrative Officer – Vaagdevi Group of Colleges.
5. The Director – Vaagdevi Group of Colleges
6. The S.F



Principal  
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KHAMMAM ROAD, BOLLIKUNTA, KHILA WARANGAL (MANDAL), WARANGAL- 508 005, TELANGANA STATE, INDIA

Date: 12/08/2023

**ORDER**

**ESTABLISHMENT OF COMMITTEE FOR SC/ ST**

The following are appointed as "Committee for SC/ ST" in compliance with the AICTE guidelines, as per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989. SC/ST Committee was constituted to help the SC/ST categories integrate with other communities of the institute and to remove difficulties, which they may be experiencing.

**Members of Committee for SC/ ST**

Sl. No	Name	Designation	Signature
1	Dr. G. Kamal Yadav	Chairman	
2	Dr. Ch. Srinivas	Member	
3	Mrs. A. Jessintha	Member	
4	Ms. B. Droupathi	Member	
5	Mr. B. Chander	Member	

PRINCIPAL

- C.C.: 1) All the Head of the Departments – (with a request to circulate among the staff & Students.  
 2) All the Members of the Committee.  
 3) All Notice Boards.

Principal  
 Vaagdevi Pharmacy College





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KHAMMAM ROAD, BOLLIKUNTA, KHILA WARANGAL (MANDAL), WARANGAL - 506 005, TELANGANA STATE, INDIA



No. VPC/JNTUH/ 2023/

Date: 05-08-2023

**ORDER**

The following are appointed for “Women Protection Cell & Women Welfare Association” and they are directed to follow the precautionary measures for Prevention, Prohibition and Redressal of safety and security of girls and women in the College.

**Members of Women Protection Cell**

Sl. No	Name	Designation	Contact No.
1.	Prof. G. Kamal Yadav Professor & Principal	Chairman	7799096969
2.	Dr. Farmiza Begum Asso. Professor	Member	8801202916
3.	Mrs. D. Shireesha Asst. Professor	Member	9703522274
4.	Mrs. K. Supraja Asst. Professor	Member	7981368018
5.	Mrs. P. Anitha Asst. Professor	Member	9676686422

**Members of Women Welfare Association**

Sl. No	Name	Designation	Contact No.
1.	Dr. Farmiza Begum Assoc. Professor	President	8801202916
2.	Mrs. Ch. Tejaswi Asst. Professor	Member	9100387833
3.	Mrs. K. Supraja Asst. Professor	Member	7981368018
4.	Mrs. Sara Fathima Asst. Professor	Member	9704596263
5.	Mrs. M. Swetha Asst. Professor	Member	8801215650

  
PRINCIPAL

Vaagdevi Pharmacy College  
Bollikunta, Khila Warangal, Telangana State, India

- C.C.: 1) All the Head of the Departments – (with a request to circulate among the staff & students)  
2) All the Members of the Committee.  
3) All Notice Boards.







# Viswambhara Educational Society VAAGDEVI PHARMACY COLLEGE

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KHAMMAM ROAD, BOLLIKUNTA, KHILA WARANGAL (MANDAL), WARANGAL- 506 005, TELANGANA STATE, INDIA



Date: 09.08.2023

## ORDER

### GRIEVANCES & REDRESSAL COMMITTEE

It is for the information of Student and staff of our Institutions, a grievance cell has been constituted with the following members to look into the grievances and provide students an early solution. If there is any grievance the students are asked to submit the application on the prescribed form available with the convener or college website.

S.No.	Name	Designation in Committee	Signature
1	Dr. G. Kamal Yadav Principal	Chairman	
2	Dr. T. Ravichander Assoc. Professor	Convener	
3	Dr. P. Srikanth Assoc. Professor	Co-Convener	
4	Dr. R. Shiva Kumar	Member	
5	Mr. R. Vijay Kumar Asst. Professor	Member	
6	Mrs. K. Supraja Asst. Professor	Member	

### **DUTIES/RESPONSIBILITIES/ ACTIVITIES OF THE COMMITTEE:**

1. To develop a responsive and accountable attitude among all the students/staff in order to maintain a harmonious educational atmosphere in the Institute.
2. Grievances received in writing from the students about any of the following matters:-
  - a. Academic Matters: Related to timely Issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates or other examination related matters.
  - b. Financial Matters: Related to dues and payments for various items from library, hostels etc.
  - c. Complaints, of alleged discrimination of students, from the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Women, Minority or Disabled categories;
  - d. Harassment and victimization of students, including sexual harassment;
3. Any other related work assigned by the Principal.



PRINCIPAL  
Principal

Vaagdevi Pharmacy College  
Bollikunta, Warangal-506005 (T.S)





# Viswambhara Educational Society VAAGDEVI PHARMACY COLLEGE

Accredited by NAAC with 'A' Grade, Certified by ISO 9001 : 2015

Approved by PCI, New Delhi & Affiliated to JNTUH, Hyderabad

KHAMMAM ROAD, BOLLIKUNTA, KHILA WARANGAL (MANDAL), WARANGAL - 506 005, TELANGANA STATE, INDIA



DATE: 12-02-2024

## ANTI DRUG COMMITTEE

In alignment with the college's commitment to maintaining a safe, healthy, and productive learning environment, and in accordance with national and local laws concerning drug prevention, this order establishes the **Anti-Drug Committee** work towards the prevention of drug use, assist in recovery programs, raise awareness, and advocate for a drug-free environment within the college community.

The primary objectives of the Anti-Drug Committee are as follows:

- To prevent drug abuse among students and staff by promoting awareness and education about the dangers of drug use.
- To create and maintain a safe, healthy, and drug-free campus environment.
- To implement intervention strategies and support systems for individuals affected by substance abuse.
- To collaborate with local law enforcement, healthcare providers, and external organizations on anti-drug initiatives.
- To advocate for policies and programs that support the well-being of the college community.

### Members of Anti Drug Committee:

The following are appointed as the members:

Sl. No	Name	Designation	Signature
1	Dr. G. Kamal Yadav Professor	Chairman	
2	Dr. Ch. Srinivas Asst. Professor	Convener	
3	Dr. M. Sanddep Goud Asst. Professor	Member	
4	Dr. P. Srikanth Asst. Professor	Member	
5	M. Paidi	Student	
6	Shashank	Student	
7	Abdul Kareem	Student	
8	Madhu Chandana	Student	Chandana



PRINCIPAL  
Principal

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